

ELIZABETH SCHOOL DISTRICT C1 - RECORD OF PROCEEDINGS



ELIZABETH SCHOOL DISTRICT C1
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BOARD OF EDUCATION BOARD ROOM, DISTRICT OFFICE MINUTES OF MEETING AUGUST 13, 2012 (BUSINESS SESSION)

A Business Session Board meeting of the Elizabeth School District was held on Monday, August 13, 2012, at the Board Room, District Office.

CALL TO ORDER FOR EXECUTIVE SESSION

The meeting was called to order by President Williams at 6:41 pm.

The following BOE directors were present

Director Dee Lindsey

Director Cindy Miller

Director Deb Spenceley

Director Chip Swan

Director Chuck Williams

A request was made by President Williams, to go into Executive Session to conference with an attorney to receive legal advice on specific legal questions, under C.R.S. 24-6-402 (4) (b).

Motion Moved by Director Dee Lindsey

Motion Seconded by Director Cindy Williams

ROLL CALL:

Director Lindsey - aye

Director Miller - aye

Director Spenceley - aye

Director Swan - aye

Director Williams - aye

The motion carried 5-0

The board entered Executive Session at 6:42 pm.

The Executive Session was adjourned at 7:20 pm.

CALL TO ORDER AND ROLL CALL

President Williams called the regular BOE Meeting to order at 7:25 pm. The following BOE directors were present:

Director Dee Lindsey

Director Cindy Miller

Director Deb Spenceley

Director Chip Swan

Director Chuck Williams

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Also present: Superintendent, Douglas Bissonette
Exec. Admin Assistant/Comm. Spec., Michele McCarron
Director of Finance, Ron Patera
Director of HR, Kellie Lanphere

PLEDGE OF ALLEGIANCE

President Williams led the audience in the Pledge of Allegiance.

EDUCATION SHOWCASE

No education showcase.

APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

A motion to approve the agenda, as presented.

Motion Moved by Director Chip Swan
Motion Seconded by Director Cindy Miller

ROLL CALL:
Director Lindsey - aye
Director Miller - aye
Director Spencely - aye
Director Swan - aye
Director Williams - aye
The motion carried 5-0

APPROVAL OF MINUTES

A motion to approve the minutes from May 21, 2012

Motion Moved by Director Chip Swan
Motion Seconded by Director Cindy Miller

ROLL CALL:
Director Lindsey - aye
Director Miller - aye
Director Spenceley - aye
Director Swan - aye
Director Williams - aye
The motion carried 5-0

A motion to approve the minutes from June 25, 2012

Motion Moved by Director Chip Swan
Motion Seconded by Director Cindy Miller

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ROLL CALL:

Director Lindsey - aye
Director Miller - aye
Director Spencely - aye
Director Swan - aye
Director Williams - aye
The motion carried 5-0

COMMUNICATIONS

Chief Financial Officer Report

Ron Patera stated that True Value donated approximately 50 gallons of paint to the Elizabeth Schools this summer to paint inside and outside of several school district buildings. A thank you note on behalf of the BOE will be sent to True Value.

Ron Patera discussed May and June's financial statements, including the overall revenues and expenditures for the general fund. There were no major concerns noted at this time. Mr. Patera explained that the individual line items might be over budget, but there are no cost centers over budget. Moving to the district's other funds, the one fund that Ron had a concern about all year (the self-insurance fund) the claims in the self-insurance fund will exceed premiums collected. We do not have an exact number yet, but we have known for some time that this scenario would probably occur and we were prepared for this possibility months ago and have adequate resources to cover the claims. Additionally, the expenditure budget for this fund built in a sufficient contingency to address this possibility. All the other fund's revenues and expenses are all within an acceptable range of their anticipated balances.

As a district we are under budget for fiscal year 2011-2012 by about 2-3% which is tighter than previous years. Superintendent, Douglas Bissonette, commented that we continue to look at our expenses and look to ways we can cut costs. We are doing so with the mindset to keep any cuts as far away from the classroom as possible. We want to continue to preserve athletics, clubs, and other extracurricular activities which are serving our students well.

Ron Patera also reported on checks over \$5,000. In addition to the usual utility payments, fuel costs and the charter school flow through, there were purchases for wireless access points at EHS due to the need for better access for the increased number of hardware items, more netbooks were purchased for RCE, more teacher laptops were purchased, projectors, Kindle Fires, and other pieces of hardware for the classroom.

Lastly, Mr. Patera reported that the well at Singing Hills stopped working a couple of weeks ago. The pipe is aged and has caused undue stress on the motor. We do not have to replace the pump, but we are in the process of replacing the pipe and motor. We anticipate having them replaced before the start of school next week. While this work is going on, the school has more than an adequate supply of potable water.

Superintendent Report

Superintendent Douglas Bissonette started his report stating "The schools are ready to start, and the mood in the schools is very good". The school staff is pleased with the improvements and the work that has been done both inside and outside of most of the buildings.

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FHS started school Monday, August 6, 2012 and have attended their first field trip (part of their curriculum) to a ropes course in Colorado Springs. EMS and EHS have completed their registration; school starts August 21st. Elementary Assessment Days are Mon, Tue and Wed with their first day of school August 23rd.

The Elizabeth School District's Summer Learning Academy took place the week of August 6th, with an excellent turnout from the various schools including Legacy and other districts. Board members attended some of the sessions as well as district admins and substitute teachers. Some of the courses included Thinking Maps, Co-teaching, Brain Gym, Writing, CPR, IPADs in the classroom, and Google Apps. August 14th is our Mentor Induction Program/Orientation for new teachers.

Mr. Bissonette commented on the preliminary state assessment test (TCAP) results for the district. Mixed results – our students did better in some areas than we expected and didn't do as well as we were expecting in other areas. Overall, we saw our students' results slip from 2011. This was a transitional assessment, and the state is still analyzing the results and trends. Our district is also in transition as we move our curriculum to the new state academic standards and common core. The data is still being released and our administrators and teachers will be looking closely at the data over the next few weeks. Our student's growth performance was strongest in writing, followed by reading, with math growth lower than we would have liked to see, at 41%

Mr. Bissonette also commented that staff turnover was higher this year than it has been in the recent past. Primary issue is we are losing some very good teachers to the other school districts who can pay them \$10,000-15,000 more. Approximately 50 of our 340 staff members are new to the district this school year. This includes teachers, transportation, and administration. We are excited about the new additions to our district.

Board of Education Report

Director Spenceley visited most of the schools over the past couple of weeks. She commented that the cosmetic improvements really jump out at you. She applauded the huge improvement and what was accomplished with very little resources. Director Spenceley attended RTI training, which was a very good training, and that the instructor was excellent. She commented that there was a very good turnout for this class.

Director Swan attended the Elbert County Fair. He saw a lot of our district students there, including the 4H club. He enjoyed this opportunity to talk with our students at the county fair.

Director Williams mentioned that the BOE received a post card from students that attended the FCCLA leadership conference. The post card thanked the BOE for their support and that these students were excited to take what they have learned to inspire our chapter and to promote healthy families. Director Williams also commented that the BOE received a letter from CASB thanking us for the good partnership. Over the past couple of weeks, the Army has been stationed at various Walmart stores, collecting school supply donations and giving them to various districts. The Elizabeth School District personally received a huge box of school supplies from this effort. Director Williams thanked them for their service to our country and for this specific cause in which they responded, "they are giving back to the community, for what the community has given them."

Public Participation

No public participation at this meeting.

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CONSENT AGENDA

Human Resource Director, Kellie Lanphere provided to the BOE the list of new hires/re-hires, terminations/resignations/non-renewals, and transfers/changes.

New Hires/Re-hires

Shauna Earl, LA, EMS
Jessica Minch, 5th, SHE
Dawn Ausmus, SpEd, EHS
Cory Zehring, LA, EHS
Erynne Smith, Music, SHE
Tyler Schmitt, PE, SHE
Abigail Mitchell, 5th, SHE
Katie Betancourt, Kindergarten, SHE
Natalie Meadows, Kindergarten, SHE
Ashley Pollard, Science, EHS
Andrew Wilson, Science, EHS
Joy Kostreva, Math, EHS
Preston Determan, Math, EHS
Marcella Neff, FACS, EHS
Cassandra Hornung, Librarian, SHE
Diana Schleef, 4th, RCE
Genna Neth, LA, EHS
Christopher Brown, Site Leader, Kids Club
Kailee Blane, 5th, RCE
Shelia Pamplin, 5th, SHE
Michelle Kretsinger, Playground Para, SHE

Terminations/Resignations/Non-Renewals

Charlie Ghidotti, PE, RCE
Sharon Reynolds, Head Custodian, EHS
Marge Burnett, Kitchen Coordinator, Food Services
Carley Wise, 3rd, SHE
Kathleen O’Nan, PT Nursery Supervisor, FCC
Laurel Enslen, Librarian, SHE
Patrick D’Andrea, LA, EHS
Elizabeth Kinkhouse, PE, SHE
Chaille Doherty, Cook, SHE
Lindsey Cordes, Program Director, Kids club
Tiffany Khoury, FACS Teacher, EHS
Mark Loyd, LA, EHS
Jill Dreher-Palmer, Head Custodian, SHE
Tamara Chavez, Kindergarten, SHE
Sharon Holder, Bus Drive, TR
Terry London, Bus Driver, TR
Judy Racek, SpEd Para, RCE

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Transfers/Changes

Brian Martinez, 4th, RCE
Kiley Noakes, Lead Teacher, FCC
Haley Wilkins, Assistant (Para), FCC
Virginia Diaz, Custodian, EHS
Lori McCain, Business Teacher, EHS
Sally Reinhardt, Cook, RCE
Vicki Rambo, Cook, SHE
Vicki Cirbo, 4th, RCE
Todd Ackerman, Head Custodian, SHE

A motion to approve the consent agenda, as presented.

Motion Moved by Director Swan

Motion Seconded by Director Spencely

ROLL CALL:

Director Lindsey - aye
Director Miller - aye
Director Spencely - aye
Director Swan - aye
Director Williams - aye
The motion carried 5-0

ACTION ITEMS

No action items.

DISCUSSION ITEMS

Infrastructure Assessment Committee (IAC)

Director Williams presented to the BOE the purpose of the Infrastructure Assessment Committee, which is to assess various aspects of our district facilities and to report the assessment and priorities to the BOE. The BOE is soliciting membership for this committee. We would like about up to 20 local community members, with subcommittees. The BOE is estimating a timeline to begin right away to form the committees and begin the assessment, with a check point report to the BOE by Thanksgiving, and a final report by Feb. 25th.

The BOE crafted a message about the IAC during the meeting.

School Board Ambassadors

The BOE school board ambassador program is going well. This is an effort to increase the board members' understanding of our schools. Each BOE member is assigned to a school to visit and observe and to instill better communications between staff, students, and parents.

Retreat Sept. 8th

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The BOE Members will have a BOE retreat on September 8th at the Club at Flying Horse. This meeting will be to discuss and align on the mission and values of the BOE, and to align strategic priorities for the upcoming year.


BOARD PLANNING WORKSHEET SY 2012-2013

THE BOE reviewed and updated the planning worksheet adding an IAC discussion to the agenda for next meeting.

ADJOURNMENT

The meeting adjourned at 9:42 pm

Respectfully Submitted,



Charles Williams, President



Cindy Miller, Vice President



Chip Swan, Secretary



Dee Lindsey, Treasurer



Deb Spenceley, Assistant Secretary/Treasurer

Recorded by: Michele McCarron

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